

Wallace Community College Selma

2018–2019 **Independent** Verification Document

Your **2018–2019** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student's Information

Student's Last Name	First Name	M.I.	Student's "W" ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Student's Family Information

List below the people in the **student's household**. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from **July 1, 2018**, through **June 30, 2019**, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support and will continue to provide more than half of that person's support through **June 30, 2019**.

Number in college: Include in the space below information about any household member, who is or will be enrolled, **at least half time** in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between **July 1, 2018** and **June 30, 2019** and include the name of the college.

If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>	<i>Wallace Community College Selma</i>	

Student's Name: _____ "W" ID: _____

C. Student's Income Information to Be Verified

1. TAX RETURN FILERS—**Important Note:** The instructions below apply to the student and spouse, if the student is married. Notify the Financial Aid Office if the student or spouse filed separate IRS income tax returns for 2016 or had a change in marital status after December 31, 2016.

Instructions: Complete this section if the student and spouse filed or will file a **2016** IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2016 IRS income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

Check the box that applies:

- The student has used the IRS DRT in FAFSA on the Web to transfer **2016** IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer **2016** IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school with a **2016 IRS tax return transcript(s)**.

A 2016 IRS Tax Return Transcript may be obtained through:

*Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript”. Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript”. The transcript is generally received within 10 business days from the IRS' receipt of the online request.*

*Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.” To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.*

Automated Telephone Request – 1-800-908-9946. The transcript is generally received within 10 business days from the IRS' receipt of the telephone request.

Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS' receipt of the paper request form.

*If the student and spouse filed separate 2016 IRS income tax returns, the IRS DRT cannot be used and the **2016 IRS Tax Return Transcript(s)** must be provided for each.*

- Check here if a **2016 IRS Tax Return Transcript (s)** is provided.
- Check here if a **2016 IRS Tax Return Transcript (s)** will be provided later.

2. TAX RETURN NONFILERS—complete this section if the student and spouse will not file and are not required to file a **2016** income tax return with the IRS.

Check the box that applies:

- The student and spouse were not employed and had no income earned from work in **2016**.
- The student and/or spouse were employed in **2016** and have listed below the names of all employers, the amount earned from each employer in **2016**, and whether an IRS W-2 form or an equivalent document is provided. (Provide copies of all **2016** IRS W-2 forms issued to the student and spouse by their employers). List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and Social Security Number at the top.

Student's Name: _____ "W" ID: _____

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2016
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed with the IRS or other relevant tax authority.

- Check here if confirmation of nonfiling is provided.
- Check here if confirmation of nonfiling will be provided later.

D. Certification and Signature

WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.

Each person signing below certifies that all of the information reported is complete and correct.

Print Student's Name

Student's "W ID Number

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date