



WALLACE COMMUNITY COLLEGE SELMA

VACANCY ANNOUNCEMENT

POSITION: Nursing Assistant Clinical Associate (Part-time) Open: 05/28/14
Close: Ongoing

APPROXIMATE STARTING DATE: As Needed

QUALIFICATIONS:

1. A current, valid license as a registered nurse in the State of Alabama is **required**.
2. A minimum of an Associate Degree in Nursing is **required**.
3. Teaching experience is **preferred**.
4. Experience in long-term care is **preferred**.
5. Effective oral and written communication skills are **required**.

DESIRED KNOWLEDGE, SKILLS, AND ABILITIES:

An understanding of and a commitment to the philosophy and mission of the two-year college.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

In addition to adhering to the general guidelines as specified by the Faculty/Staff Handbook, the LPN Program Director, the Dean of Instruction, the President, and the State Board of Education, responsibilities will include the following:

1. Function in accordance with the philosophy, rules and regulations of the Practical Nursing Program, area hospitals, and clinical agencies.
2. Monitor and report student attendance for clinical experiences.
3. Teach students in nursing assistance clinical classes related to specific content areas.
4. Supervise students in clinical areas in accordance with course and program objectives.
5. Advise students academically.
6. Serve on departmental, divisional, and institutional committees.
7. Attend workshops and meetings that contribute to professional development, and annually submit a personal professional development plan.
8. Work well with others and show respect to all college constituents.
9. Perform all other duties as assigned by LPN Program Director, Dean of Instruction, and President.

SALARY: This is a part-time position and is paid at an hourly rate of \$26.75 per hour.

APPLICATION PROCEDURE:

WCCS is an equal opportunity employer and complies with the American with Disability Act. WCCS will make reasonable accommodations for disabled applicants or employees. Any applicant needing special assistance in the application process should request such assistance when requesting the application form. Applications forms are available from and should be returned to:

Human Resources Office
Wallace Community College Selma
P.O. Box 2530
Selma, Alabama 36702-2530
Phone (334) 876-9234, or 876-9227
Fax (334) 876-9250
Website: www.wccs.edu

APPLICATION DEADLINE:

Application forms are available online at www.wccs.edu. A complete application package consisting of a WCCS application, a current resume', a copy of transcript(s) verifying required degree or certification, work experience verification in writing from current or previous the employer confirming the experience stated in the "Qualification" section. Verification should be printed on company letterhead, include dates of employment and position title(s). A complete application package is the responsibility of the applicant.

In accordance with Alabama Community College System Policy and guidelines, the applicant chosen for employment will be required to sign a consent form and to submit a minimum nonrefundable \$13 payment for a criminal background check. Employment will be contingent upon the receipt of a clearance notification from the criminal background check.

Wallace Community College Selma is an equal opportunity employer and complies with the American with Disabilities Act. WCCS will make reasonable accommodations for disabled applicants or employees. . It is the official policy of the Alabama State Department of Education, including postsecondary institutions under the control of the State Board of Education, that no person in Alabama shall on the ground of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program, activity, or employment. Wallace Community College reserves the right to withdraw this job announcement at any time prior to the awarding.