

TRANSIENT STUDENT ENROLLMENT INFORMATION

(Students attending another college and attending WCCS in requested semester only)

WALLACE COMMUNITY COLLEGE SELMA

1. Go to the wccs.edu website.
2. Click on Admissions. Click on Online Application. This application is for **first-time new** students (You are a transient student) . Create user name account and password. **Complete** the application including high school information. If you are currently attending college, be sure to select the college you are attending.
3. Select undeclared degree and transient student. (UN1)
4. Please fax your transient form to 334-876-9300 to the attention of Mrs. Connie E Godwin or email it to connie.godwin@wccs.edu. If you do not have your Transient form, see your adviser and begin the process of obtaining your Transient form. Transient form will be due to Student Services as soon as possible, if you are a full-session and/or first mini-session student. Same applies for second mini session classes. *Please check your college website to see if you can complete the form online and then print it out. Some colleges are allowing students to complete the transient form without going to the adviser's office.* Student records will be placed on hold if the Transient form is not received within stated time.
5. After your application is in our system, please e-mail Connie E. Godwin at connie.godwin@wccs.edu regarding classes you wish to take.
6. All registration requirements must be **completed** before registration begins.

Be sure you have completed the following for registration:

- a. Application on line
- b. ID – if you do not present your picture identification in person (driver's license), you will need to have a **good, clear** copy made of front only and email it to connie.godwin@wccs.edu or mail it to the Office of Student Services-Connie E. Godwin, WCCS, P O Box 2530, Selma, AL 36701.
- c. Transient form. See your adviser to obtain this form. *Please check your college website to see if you can complete the form online and then print it out. Some colleges are allowing students to complete the transient form without going to the adviser's office.*

READMISSION APPLICATION-RETURNING STUDENT

If you have previously attended Wallace Community College Selma, you **must print** the Readmission Application from the WCCS website. Go the wccs.edu website. Click on Application for Readmission. Please fax the completed Readmission Application to 334-876-9300 (attention Mrs. Connie Godwin) or mail it to Admissions/Records, WCCS-Mrs. Godwin, P O Box 2530, Selma, AL 36702. Another option is to e-mail the readmission application to connie.godwin@wccs.edu.

You must see your adviser and obtain your Transient form and fax or mail it. *Please check your college website to see if you can complete the form online and then print it out. Some colleges are allowing students to complete the transient form without going to the adviser's office.* The fax number is 334-876-9300. The address is WCCS, Attn: Connie E Godwin, P O Box 2530, Selma, AL 36702. Or e-mail it to connie.godwin@wccs.edu .

Be sure you have completed the following to begin registration:

- a. Readmission Application-returning student
- b. Transient form. See your adviser to obtain this form. *Please check your college website to see if you can complete the form online and then print it out. Some colleges are allowing students to complete the transient form without going to the adviser's office.*
- c. If you have questions, please contact Mrs. Connie E Godwin at 334-876-9266 or email connie.godwin@wccs.edu .